



Arlington Contributory Retirement Board

Date: April 29, 2020

Time: 4:50 p.m.

Location: Conducted by remote participation.

Minutes

Board Members present: Chairperson Kenneth Hughes, Richard Keshian Kenneth Steele, Ida Cody, and Robert Jefferson

Chairperson Kenneth Hughes called the regular meeting to order at 4:50 and read the required introduction per the Governors Order for remote participation.

Motion and vote to approve Expense Warrants # 9+10 and April 2020 Payroll Warrant

After review and discussion, Mr. Steele made a motion to approve the Expense Warrants # 9 and 10 and the April 2020 Payroll Warrant for payment, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Motion and vote to approve Minutes for March 25, 2020

After review and discussion, Ms. Cody made a motion to approve the March 25, 2020, Minutes, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Motion to approve new town members.

After review and discussion Mr. Steele made a motion to approve the new town members listed below, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
James Healey	2-24-2020	9+2%	Traffic Supervisor
Anastasia Mechan	3-09-2020	9+2%	Teachers Assistant
Krista Snell	1-14-2020	9+2%	Teacher Assistant

Motion to approve the retirement application for Mary Anne Proch-Wilson

After review and discussion Mr. Steele made a motion approve the retirement application for Mary Anne Proch-Wilson, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Name	Creditable Service	Department/ Position	Retirement Option	Date
Mary Anne Proch-Wilson	10 Years 4 Months	School/ Teacher Assistant	A	5-9-2020

Acknowledgement of retirees and survivors who have passed since the last Board Meeting

The Chairman asked the Board to observe a moment of silence for the deceased retirees Virginia Enos, Margaret Colby, Marilyn McCarthy, John Flood

Deceased	Date of Death	Department/ Position	Retirement Date	Retirement
Virginia Enos	3-8-2020	DPW		Survivor
Margaret Colby	3-9-2020	Police		Survivor
Marilyn McCarthy	4-5-2020	Assessors	1-9-2003	Retiree
John Flood	4-22-2020	Building Maintenance Supervisor	6-23-2013	Retiree

Refunds and Rollovers

Motion and vote of a refund and of accumulated deductions for Roxana Figueroa Canizales in the amount of \$1,853.33. Ms. Figueroa Canizales had 9 months of creditable service working as a Teacher Assistant for the Arlington School Department

After review and discussion Mr. Steele made a motion to approve the refund of accumulated deductions for Ms. Figueroa Canizales, seconded by Ms. Cody, The motion was approved by unanimous vote.

Motion and vote of a refund and of accumulated deductions for Karen Koretsky in the amount of \$15,776.99. Ms. Koretsky had 2 years and 1 months of creditable service working as an AYHSC Director for the Town of Arlington.

After review and discussion Mr. Keshian made a motion to approve the refund of accumulated deductions for Ms. Koretsky, seconded by Mr. Steele, The motion was approved by unanimous vote.

Motion and vote of a refund and of accumulated deductions for Paul Robillard in the amount of \$19,772.27. Mr. Robillard had 4 years and 1 months of

creditable service working as an MEO II for the Department Public Works for the Town of Arlington.

After review and discussion Mr. Steele made a motion to approve the refund of accumulated deductions for Mr. Robillard, seconded by Mr. Keshian, The motion. was approved by unanimous vote.

Motion and vote of a refund and of accumulated deductions for Adam Stoyanoff in the amount of \$1,390.22. Mr. Stoyanoff had 6 months of creditable service working as a Teacher Assistant for the Arlington School Department

After review and discussion Mr. Keshian made a motion to approve the refund of accumulated deductions for Mr. Stoyanoff, seconded by Mr. Steele. The motion was approved by unanimous vote.

Chairman Hughes asked for a roll call vote to approve the refund and rollovers. Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Motion and Vote ADR Joseph Lussiano

After review and discussion Mr. Jefferson made a motion to approve the ARD Retirement for Joseph Lussiano based on the unanimous medical panel, seconded by Ms. Cody. The motion was approved by unanimous vote.

Chairman Hughes asked for a roll call vote to approve the refund and rollovers. Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

New Business

Board Election

Chairman Hughes and Mr. Jefferson recued themselves from this discussion and Vice Chairman Steele assumed the Chairmanship for this topic. After review and discussion based in Mr. Greco's conversation and recommendation of PERAC's Executive Director John Parson Ms. Cody made a motion to postpone the Board's Election until August 31, 2020, from July 31, 2020, and for the before to determine at May 27, 2020 Board Meeting whether or the election can proceed, seconded by Mr. Keshian, The motion was approved by unanimous vote.

Acting Chairman Steele asked for a roll call vote to approve the Board Election being postponed Ms. Cody I, Mr. Keshian I, and Mr. Steele I.

Office Lease and Move Update

Mr. Greco informed the Board that he has not been told of any updates on the Board's Office move. Mr. Jefferson who is a member of the Permanent Town Building Committee told the Board that at the last meeting of Permanent Town Building there were no contracts signed and no approvals. Mr. Jefferson then made a motion to have Chairman write a letter to the Town Manager and Ms. Raitt to get clarification and to go on the record for a solution of the location of the Retirement Board Office so the Board, staff, members, and retirees can have some future stability, seconded

by Ms. Cody. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Medical Panel Review

Mr. Greco told the Board that due to the current State of Emergency and social distancing PERAC had suspended Medical Panels for those seeking a disability. PERAC is now during the State of Emergency allowing those members who the Board feels are a good candidate for a record review to allow that procedure to be used if the Board, Member and Employer agree. Mr. Greco told the Board that he had been contact by Mr. Robert Snell's Attorney Charles Boyle and the by Town of Arlington's Legal Counsel Ed Marlenga that they both felt Mr. Snell who the Board previously approved for a Medical Panel but was unable to schedule appointments was a good candidate for a Medical Panel Record Review. After discussion Mr. Jefferson made a motion to approve Mr. Snell for a Medical Record Review Medical Panel, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Delay in PERAC Approvals of Retirement Allowances

Mr. Greco told the Board that due to the current State of Emergency PERAC is working with a skeleton crew causing a delay in Retirement Allowance Approvals. PERAC has stated that Board's could pay a retiree prior to approval a portion of the allowance prior to official approval. Mr. Keshian made motion to that if retirement allowance not approved after 60 days of being submitted then the Board will pay the retiree a one-month retirement allowance until the approval is received and then a retroactive retirement allowance can be paid, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Adjourn

Mr. Keshian made motion to adjourn the meeting at 5:50 PM, seconded by Mr. Steele. The motion was approved by unanimous vote.

Respectfully submitted,

Richard S. Greco
Retirement Administrator

Kenneth Hughes, Elected, Chairman

Richard Keshian Appointed

Ken Steele, Board Appointed

Ida Cody Comptroller, Ex-Officio

Robert Jefferson, Elected